SCHOOLTOOL PARENT PORTAL

Brighton Central School District now has the ability to allow Council Rock Primary School and French Road Elementary School parents access to its student information system, Schooltool/Parent Portal.

Student schedules and attendance information will be available as well as 5 week progress reports and 10 week report cards. Access to the system is gained via the parent's email and a simple log in process that is described in an email sent to the parent. Parents who experience trouble with the log-in process are invited to contact your school directly for support in resolving any existing obstacles.

Preparation:

Accessing your student's on-line Schooltool school records is a relatively simple process.

There are a couple items that need to be noted:

1. The email address (user name) you will use to login must match the email on file in Schooltool. If at any time you change your email address, you must communicate this new information to BCSD Registration Office by emailing **registration@bcsd.org**. Every time you change your email address, it will be necessary for you to login again as if you were a first-time user of the database.

2. To access Parent Portal go to **schooltool.bcsd.org/schooltool**
3. If a valid email was given at registration, you will have an email from the school district with further information. Check your inbox in the next few days. If you do not see an email from Schooltool, please check your spam or junk folder.

You will be receiving your first Schooltool temporary password through your email. It will be necessary to make sure you have access to your email when you first login. The passwords are case sensitive so please copy and paste the temporary password as login.