

School begins at 9:00 AM and ends at 3:30 PM

French Road Elementary School: ARRIVAL PROCEDURES

Parent Drop Off	<ul style="list-style-type: none"> • All students dropped off use cafetorium entrance (DOOR 3 – see map) • Parents will pull up to cafeteria door and drop off students. • Students arrive between 8:45 and 9:05. Students will wait in the cafeteria or foyer until 8:57 when they are released to their classrooms. • Students will report directly to their homeroom after breakfast in the cafeteria. • Drop off after 9:05am must be done through DOOR 1. Parents must walk their child to the front door and buzz them in. They will be signed in by a secretary.
Bus Drop Off	<ul style="list-style-type: none"> • All bus riders enter through the third grade door (door 2) or the fourth and fifth grade door (Door 16). • Bus riders will be dismissed starting at 8:57 with two buses being unloaded at a time until all students have entered the building. • Students will report directly to their homeroom.

French Road Elementary School: DISMISSAL PROCEDURES

Parent Pick up before the end of the day	<ul style="list-style-type: none"> • If students are picked up before 2:45 pm, please send in a note so classroom teachers can have them ready to leave. 2:45 is the latest time students can be picked up early from the main office. • Please call the main office at 585-242-5140 upon arrival or press the buzzer at the door. • Family members picking up students will wait under the awning outside DOOR 1 after they have connected with the main office. • A secretary will call the classroom and walk the student to the door. • Parents should be prepared to show their license at the door for sign out.
Parent Pick Up at the end of the day	<ul style="list-style-type: none"> • All students will be picked up in the cafetorium (using doors 4 and 5) • Students will be dismissed to the cafeteria from their classroom at 3:25 and will find a seat in the cafeteria. • As parents arrive, they will park their car and walk into the cafeteria through door number 4. • Parents will meet their child(ren) and should be prepared to show their license to sign out as they exit through door number 5.
Walkers/ Bikers	<ul style="list-style-type: none"> • Students who are walking or biking home will be dismissed from their classroom via P.A. announcement at 3:25. Students will exit through DOOR 1 and sign out at the security desk.
Bus Pick Up	<ul style="list-style-type: none"> • All students who are riding the bus home will be dismissed by 3:30 via PA announcement. • Bus riders exit: <ul style="list-style-type: none"> ○ 3rd grade: DOOR 2 ○ 4th grade: DOOR 16 ○ 5th grade: DOOR 16
5th grade Sign Holders	5 th grade students who are sign holders for buses will head out at 3:25pm when parent pick up is called.

