

**BRIGHTON CENTRAL SCHOOL DISTRICT
2035 MONROE AVENUE
ROCHESTER, NEW YORK 14618**

**BOARD OF EDUCATION
BUSINESS MEETING**

September 4, 2018

6:00 p.m.

TWELVE CORNERS ELEMENTARY SCHOOL BOARD ROOM

MINUTES

The Board of Education of the Brighton Central School district held a Business Meeting on Tuesday, September 4, 2018, at the Twelve Corners Elementary School Building.

Present: Mark Kokanovich, President
Julene Gilbert, Vice-President
Marvin Sachs
Karen Hatch
Larry Davis
Christina Lee

Absent: Andrea Costanza

Also Present: Dr. Kevin McGowan, Superintendent of Schools; Beth Jackelen, BTA Representative; Leslie Seltzer, PTSA Representative; Tula Sifling, Student Representative; Dan Goldman, Communications Coordinator and Kim Lanzafame, District Clerk.

- I. Public Participation - None
- II. At 7:15 p.m., Mr. Kokanovich called the meeting to order.
- III. Approval of Amended Agenda
Motion to approve the f Agenda with the deletion on item "X" as it is a duplicate of Item VI: Dr. Sachs
Second: Mrs. Hatch
Approval: Unanimous (6 Yes and 0 No)
- IV. Approval of Minutes from the August 14, 2018 Meeting
Motion for approval of Minutes: Mr. Davis
Second: Dr. Sachs
Approval: Unanimous (6 Yes and 0 No)

V. Reports

A. Student Representative - Tula Sifling reported that everyone is getting ready for Homecoming. Students are working on pep rally dances and floats. The themes are Finding Nemo for freshmen, Jurassic Park for sophomores, Jaws for juniors, and Wonder Woman for seniors.

B. Board of Education

1. MCSBA

- Labor Relations – will meet on September 29, 2018 about hiring employees that are solid performers
- Information Exchange – had an update on ACT for Education on September 12, 2018 and Board President Mark Kokanovich will be presenting.
- Legislative - met on September 5, 2018.

2. BOCES - none

3. Other Board Member Reports

Vice President Julene Gilbert said the Welcome Back was very exciting and a great start to the year.

Marv Sachs said Library Review Committee met in August and the Brighton Teacher Center Policy Board will meet later this month. Sachs is also going to join Curriculum Council.

Karen Hatch is on Curriculum Council, Diversity and Equity Committee, Legislative Council, and the Audit Committee this year.

Larry Davis is on Audit Committee and Construction Committee.

Christina Lee is on the Library Review Committee and Information Exchange.

Kokanovich and Dr. McGowan participated in a leadership development and leadership support effort for Monroe County Superintendents and Board Presidents. They talked about conflict resolution and relationships between board presidents and superintendents.

C. PTSA – Leslie Seltzer

Council Rock Primary School

- Emily Brown and Kathryn Kubiak-Rizzone are our returning building chairs and will be joined by Stephanie Bush.
- We will be selling our PTSA calendar at CRPS on “*Meet the Teacher Day*,” as well as all three curriculum nights.

French Road Elementary School

- Wende Domm is our returning building chair and Melissa Pheterson and Kelsey Rinella are new this year.
- FRES is organizing and hosting the “*FRES Family Picnic*” tonight from 5:30-7:00. Tom Wahl’s food truck is selling food, or families may bring a picnic.
- We have sold our PTSA calendar at FRES on the three “*Meet the Teacher Days*,” and the “*FRES Family Picnic*,” and we sell at the two curriculum nights.

Twelve Corner Middle School

- Christina Pearson and Stacia Rush will be returning as building chairs, and Denise Kotalik joins them as a new chair this year.
- PTSA volunteers worked at the “*Locker Assignment Days*.”
- We also sold our PTSA calendar at on the four “*Locker Assignment Days*,” and will sell them at the TCMS curriculum night.

Brighton High School

- All new building chairs this year: Sangita Patel, Tara Minor and Maranne McDade-Clay.
- We had three “*Bus Loop*” sales of the PTSA calendar in the BHS bus loop and will have a sale at curriculum night.

PTSA Central

- We are selling the 2018-19 calendar in only one size this year; the cost is \$10 per calendar. A PTSA membership is included in the price of the calendar, but families have the option to join the PTSA or not.
- The second annual “*Food Truck Rodeo*” will be held tomorrow, September 5, 2018, from 5:00-8:00 in the Brighton High School parking lot.
- Two members of the PTSA Executive Committee attended the orientation for the new Urban-Suburban families. We hope the families will use us as a resource navigating their new school district.
- We are forming two new committees this year to more effectively represent the NYS and National PTA’s focus on advocacy, we will form an *Advocacy Committee*, and to address the many different social, cultural, physical abilities and economic groups in Brighton, we will form a *Diversity, Equality & Inclusion* committee.

- D. Superintendent – Dr. McGowan said the welcome back was about Focus, Equity, Excellence, Team, and Connections. The biggest focus is connections and forming individual relationships with children and families. Videos from the Welcome Back explain some of that. The energy was fantastic. On Tuesday, Sept. 4 alone, there were 75 transportation change requests. Dr. McGowan credited the Transportation Department for being so flexible. He also thanked the Buildings and Grounds staff for their work in getting buildings ready for everyone and the clerical and support staff for all they do to get ready for the school year.

Kokanovich said it was great to have everyone there for Welcome Back. Everyone in the District makes a difference for students and families.

VI. Approval of Budget Guidelines and Budget Calendar

Motion to approve: Dr. Sachs

Second: Mr. Davis

Approval: Unanimous (6 Yes and 0 No)

VII. Approval of First Reading of the Following Policies

A. Policy 3010 – Community Relations – Therapy Dogs

Motion to approve first reading of Policy 3010: Mrs. Gilbert

Second: Mrs. Hatch

Approval: Unanimous (6 Yes and 0 No)

B. Policy 1220 – Bylaws – Board of Education Members: Nomination, Election and Voting Procedures

Motion to approve first reading of Policy 1220: Dr. Sachs

Second: Mr. Davis

Approval: Unanimous (6 Yes and 0 No)

VIII. Approval of Second Reading of the Following Policies

A. Policy 7221 – Students – Early Graduation and Participation in Graduation Ceremonies and Activities

Motion to approve second reading of Policy 7221: Mr. Davis

Second: Mrs. Hatch

Approval: Unanimous (6 Yes and 0 No)

B. Policy 7222 – Students – Diploma or Credential Options for Students with Disabilities

Motion to approve second reading of Policy 7222: Mrs. Hatch

Second: Mrs. Gilbert

Approval: Unanimous (6 Yes and 0 No)

C. Policy 7320 – Students – Alcohol, Tobacco, Drugs and Other Substances

Motion to approve second reading of Policy 7320: Mr. Davis

Second: Mrs. Gilbert

Approval: Unanimous (6 Yes and 0 No)

D. Policy 5640 – Non-Instructional/Business Operations – Smoking/Tobacco Use

Motion to approve second reading of Policy 5640: Dr. Sachs

Second: Mrs. Hatch

Approval: Unanimous (6 Yes and 0 No)

E. Policy 6220 – Personnel – Temporary Personnel

Motion to approve second reading of Policy 6220: Mrs. Hatch

Second: Mr. Davis

Approval: Unanimous (6 Yes and 0 No)

F. Policy 8230 – Instruction – Comprehensive K-12 School Health and Mental Health Education Program

Motion to approve second reading of Policy 8230: Dr. Sachs

Second: Mr. Davis

Approval: Unanimous (6 Yes and 0 No)

IX. Approval of Memorandum of Understanding between Monroe County Division of Social Services and the Brighton Central School District

Motion to approve Memorandum of Understanding: Mrs. Gilbert

Second: Mr. Davis

Approval: Unanimous (6 Yes and 0 No)

X. Approval of Resolution to establish petty cash funds for the 2018-2019 School Year

Motion to approve Resolution: Dr. Sachs

Second: Mrs. Hatch

Approval: Unanimous (6 Yes and 0 No)

XI. Approval of Bid Evaluation Mortis Locks

Motion to approve Bid: Dr. Sachs

Second: Mr. Davis

Approval: Unanimous (6 Yes and 0 No)

XII. Approval of Contract Amendment between the Brighton Central School District and Bus Monitors/Security Guards/Primary Project Child Associates

Motion to approve Contract Amendment: Mrs. Hatch

Second: Dr. Sachs

Approval: Unanimous (6 Yes and 0 No)

XIII. Approval of Commissioning Services

Motion to approve Commissioning Services: Mrs. Gilbert

Second: Dr. Sachs

Approval: Unanimous (6 Yes and 0 No)

XIV. Consent Agenda

A. Approval of Personnel Changes

Recommendation: The Superintendent recommends that the Board of Education approve the personnel changes as explained in the accompanying materials.

B. Approval of Fund-Raising Activities:

1. Brighton Varsity/Modified Cheerleading – Tumbler sale – August 29, 2018 – September 29, 2018 @ BHS and TCMS
2. Girls Swimming and Diving – Applebee's Pancake Fundraiser – September 16, 2018 – Applebee's Henrietta
3. Girls Swimming and Diving – Five Guys Fundraiser – September 25, 2018 – Pittsford Five Guys
4. Brighton Girls Junior Varsity and Varsity Volleyball – Concessions for home game – BHS Main Lobby – August 30, 2018
5. Brighton Girls Junior Varsity and Varsity Volleyball – Concessions for home game – BHS Main Lobby – September 5, 2018
6. Brighton Girls Junior Varsity and Varsity Volleyball – Concessions for home game – BHS Main Lobby – September 12, 2018
7. Brighton Girls Junior Varsity and Varsity Volleyball – Concessions for home game – BHS Main Lobby – September 14, 2018
8. Brighton Girls Junior Varsity and Varsity Volleyball – Concessions for home game – BHS Main Lobby – September 27, 2018
9. Brighton Girls Junior Varsity and Varsity Volleyball – Concessions for home game – BHS Main Lobby – October 2, 2018

Recommendation: The Superintendent recommends that the Board of Education approve the charters listed 1-9 above and as explained in the accompanying materials.

E. Field Trip Approvals

1. Cross Country Team Overnight Trip to New York, New York – Manhattan Cross Country Invitational – October 12-14, 2018
2. Girls Varsity Soccer – Great Escape Room – August 22, 2018
3. Girls Varsity Soccer – Drive-In Movie – Silver Lake Drive-In – August 22, 2018
4. Girls Varsity Soccer – Canal Path Day Trip – August 30, 2018
5. Girls Varsity Soccer – Penn State Girls Soccer Game – Penn State Soccer Stadium – September 9, 2018
6. Girls Varsity Soccer – Group Breakfast at Coaches House - September 9, 10, 11 and 19, 2018

7. Girls Varsity Soccer – Bay Creek Paddle Center – September 19, 2018
8. Girls Varsity Soccer – Varsity/JV Dinner at BHS – September 29, 2018

Recommendation: The Superintendent recommends that the Board of Education approve the gifts listed 1-8 above and as explained in the accompanying materials.

Motion to approve Consent Agenda: Dr. Sachs

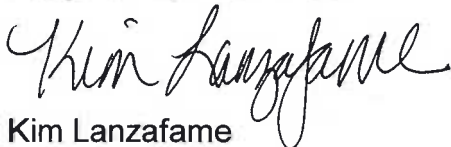
Second: Mr. Davis

Approval: Unanimous (6 Yes and 0 No)

- XV. Motion to Adjourn: Mrs. Gilbert
Second: Dr. Sachs
Approval: Unanimous (6 Yes and 0 No)

The meeting adjourned at 7:55 p.m.

Respectfully submitted,



Kim Lanzafame
District Clerk

APPROVED: