

Brighton Central School Fund Raising Request Form

Approved

Declined

Pending BOE

RECEIVED

Department: Co-Curricular

Athletics

VPA

APR 16 2019

Club/Organization: Key Club

DISTRICT CLERK
BRIGHTON CSD

Purpose: Fund Raising Event

Service Project

Other (Explain)

Transportation: Not Required

District Request
(complete request form)

Student
(complete permission forms)

Requested Date: ~~06/16/19~~ 06/06/19
(Start date)

~~06/16/19~~ 06/06/19
(End Date)

Location of Requested Event: Brighton High School

Complete Facilities Use Form (See BCSD.org) as needed.

Description of requested activity. (Attach documents as needed)

sell sunglasses

Please include information on planned advertising (Attach documents as needed)

Flyers, posters

Anticipated number of students involved: 10

Number of adult chaperones required: 1 (NOTE: Adult: Student Event Ratios)

1:5 Active "curb-side" advertising/selling 1:10 Active Events (ex. car wash) 1:20 Passive Events (ex. tabletop sales/booths)

Description of supervision plan (Attach a document as needed):

Faculty/Staff Advisor: Andrea Doyle
(print)

Andrea M Doyle
(signature)

Student Leader: Natalie Viana
(print)

Natalie Viana
(signature)

Chief Faculty Advisor/Director of Athletics/Director of VPA:

[Signature]
(signature)

Submission Date: _____

Received Date: _____

FUND RAISING ACTIVITY: EXPENSES WORKSHEET

Section 1: Projected Income . Fill in all that apply to your planned activity.

Ticket Cost: \$ 3.00 Item Cost: _____

 Donation Amount: _____

Section 2: Projected Expenses. Please itemize your planned expenses by category and amount.

Category	Specific Item	Planned Cost
Material Goods (decorations, t-shirts, etc)	Sunglasses	0
Service Providers (DJ, Photographer, Guest Speaker, etc)		
Food Items		
Rental Fees		
Transportation/Travel		
Prizes/Gifts		
Sales Tax 4% Clothing 8% All other		
Other		

Section 3: Project Profits (after expenses): _____

Andrea M Doyle
 Advisor

Natasha Vinton
 Club President

 Advisor

Vanilla Choudhary
 Club Treasurer

Department: Co-Curricular Athletics

RECEIVED

Club/Organization: Boosters of Brighton Baseball

APR 10 2019

Purpose: Fund Raising Event Service Project

DISTRICT CLERK
BRIGHTON CSD

Transportation: Not Required District Request
(complete request form)

Student
(complete permission forms)

Other (explain)

Requested Date: 3/8/2019
(Start date)

5/31/2019
(End Date)

Location of Requested Event: Online: Apparel Now - Barons Merch Store

Complete Facilities Use Form (See BCSD.org) as needed.

Description of requested activity. (Attach documents as needed) Would like to sell Brighton Barons Baseball clothing and accessories merchandise in an online store at Apparel No

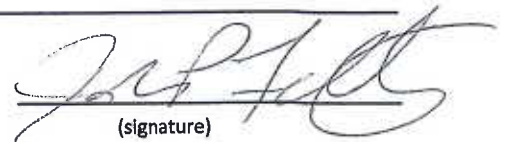
Please include information on planned advertising (Attach documents as needed) Email, parent meeting, Barons Baseball Twitter and Facebook.

Anticipated number of students involved: 0

Number of adult chaperones required: 0 (NOTE: Adult: Student Event Ratios)
1:5 Active "curb-side" advertising/selling 1:10 Active Events (ex. car wash) 1:20 Passive Events (ex. tabletop sales/booths)

Description of supervision plan (Attach a document as needed): None needed- Boosters President will manage the store, follow up on orders.

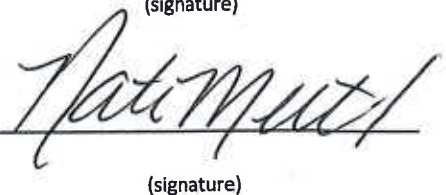
Faculty/Staff Advisor: John Feltes
(print)


(signature)

Student Leader: _____
(print)

(signature)

Chief Faculty Advisor/Director of Athletics/Director of VPA: _____


(signature)

Submission Date: 3/8/2019

Received Date: _____

FUND RAISING ACTIVITY: EXPENSES WORKSHEET

Section 1: Projected Income . Fill in all that apply to your planned activity.

Ticket Cost: N/A
 Item Cost: N/A
 Donation Amount: N/A

Section 2: Projected Expenses. Please itemize your planned expenses by category and amount.

Category	Specific Item	Planned Cost
Material Goods (decorations, t-shirts, etc)		
Service Providers (DJ, Photographer, Guest Speaker, etc)	Set up fee for embroidery - Boosters Covers cost Screen Printing - Free	\$39
Food Items		
Rental Fees		
Transportation/Travel		
Prizes/Gifts		
Sales Tax 4% Clothing 8% All other		
Other		

Section 3: Project Profits (after expenses): \$300-\$1000

 Advisor

C. Frank

 Club President

 Advisor

 Club Treasurer