

Brighton Central School Fund Raising Request Form

Approved

Declined

Pending BOE

Department: Co-Curricular

Athletics

VPA

Club/Organization: Girls Swimming and Diving

Purpose: Fund Raising Event

Service Project

Other (Explain)

Transportation: Not Required

District Request
(complete request form)

Student
(complete permission forms)

Requested Date: As soon as possible
(Start date)

January 1, 2021
(End Date)

Location of Requested Event: Online

Complete Facilities Use Form (See BCSD.org) as needed.

Description of requested activity. (Attach documents as needed)

Sell masks and neck gaiters with both the "Brighton Girls Swimming and Diving" logo as well as the Brighton "B" logo online and on team social media

Please include information on planned advertising (Attach documents as needed)

Just a note on the team IG and app that we are selling face coverings

Anticipated number of students involved: 40

Number of adult chaperones required: 0 (NOTE: Adult: Student Event Ratios)

1:5 Active "curb-side" advertising/selling 1:10 Active Events (ex. car wash) 1:20 Passive Events (ex. tabletop sales/booths)

Description of supervision plan (Attach a document as needed): Watching the IG account

Faculty/Staff Advisor: Christina Davidson
(print)

Christina Davidson / cjm.
(signature)

Student Leader: Emma Diefendorf
(print)

Emma Diefendorf / cjm
(signature)

Chief Faculty Advisor/Director of Athletics/Director of VPA:

Not Mutt
(signature)

Submission Date: 6/22/20

Received Date: _____

FUND RAISING ACTIVITY: EXPENSES WORKSHEET

Section 1: Projected Income . Fill in all that apply to your planned activity.

Ticket Cost: _____
 Item Cost: \$5-7 mask; \$10-15 gaiter
 Donation Amount: _____

Section 2: Projected Expenses. Please itemize your planned expenses by category and amount.

Category	Specific Item	Planned Cost
Material Goods (decorations, t-shirts, etc)		
Service Providers (DJ, Photographer, Guest Speaker, etc)		
Food Items		
Rental Fees		
Transportation/Travel		
Prizes/Gifts		
Sales Tax 4% Clothing 8% All other		
Other		

Section 3: Project Profits (after expenses): \$300

 Advisor

 Club President

 Advisor

 Club Treasurer