

Brighton Central School Fund Raising Request Form **Approved** **Declined** **Pending BOE**

Department: Co-Curricular **Athletics** VPA

Club/Organization: Brighton Field Hockey Booster Club

Purpose: **Fund Raising Event** **Service Project**

Transportation: **Not Required** **District Request** **Student**
(complete request form) (complete permission forms)

Other (explain)

Requested Date: 9/30/21 9/30/21
(Start date) (End Date)

Location of Requested Event: Five Guys
 Complete Facilities Use Form (See BCSD.org) as needed.

Description of requested activity. (Attach documents as needed) _____
20% of proceeds from sales go to booster club.

Please include information on planned advertising (Attach documents as needed) _____
Socail media postings, announcement at games, word of mouth

Anticipated number of students involved: 45

Number of adult chaperones required: 5 (NOTE: Adult: Student Event Ratios)
1:5 Active "curb-side" advertising/selling 1:10 Active Events (ex. car wash) 1:20 Passive Events (ex. tabletop sales/booths)

Description of supervision plan (Attach a document as needed): Five Guys staff will ensure health & Safety precautions
Booster club members will be in attendance during peak times; Five Guys staff will ensure health & Safety precautions are followed

Faculty/Staff Advisor: Jessica Wasserman
(print)

Jessica Wasserman
(signature)

Student Leader: _____
(print)

(signature)

Chief Faculty Advisor/Director of Athletics/Director of VPA: Rob Mowitz
(signature)

Submission Date: _____ Received Date: _____

FUND RAISING ACTIVITY: EXPENSES WORKSHEET

Section 1: Projected Income . Fill in all that apply to your planned activity.

Ticket Cost: 0
 Item Cost: \$5-10 per person
 Donation Amount: 0 (20% of proceeds)

Section 2: Projected Expenses. Please itemize your planned expenses by category and amount.

Category	Specific Item	Planned Cost
Material Goods (decorations, t-shirts, etc)		0
Service Providers (DJ, Photographer, Guest Speaker, etc)		0
Food Items		0
Rental Fees		0
Transportation/Travel		0
Prizes/Gifts		0
Sales Tax 4% Clothing 8% All other		0
Other		0

Section 3: Project Profits (after expenses): \$250

 Advisor

 Club President

 Advisor

 Club Treasurer

FUND RAISING ACTIVITY: EXPENSES WORKSHEET

Section 1: Projected Income . Fill in all that apply to your planned activity.

Ticket Cost: 0
 Item Cost: \$4-5 per person
 Donation Amount: 0 (20% of poceeds)

Section 2: Projected Expenses. Please itemize your planned expenses by category and amount.

Category	Specific Item	Planned Cost
Material Goods (decorations, t-shirts, etc)		0
Service Providers (DJ, Photographer, Guest Speaker, etc)		0
Food Items		0
Rental Fees		0
Transportation/Travel		0
Prizes/Gifts		0
Sales Tax 4% Clothing 8% All other		0
Other		0

Section 3: Project Profits (after expenses): \$200

 Advisor

 Club President

 Advisor

 Club Treasurer