

Brighton Central School Fund Raising Request Form

Approved Declined Pending BOE

Department: Co-Curricular Athletics VPA

Club/Organization: (Brighton Teen Institute) Student Council

Purpose: Fund Raising Event Service Project

Transportation: Not Required District Request (complete request form) Student (complete permission forms)

Other (explain)

Requested Date: 11/18 (Start date) _____ (End Date)

Location of Requested Event: Five Guys
 Complete Facilities Use Form (See BCSD.org) as needed.

Description of requested activity. (Attach documents as needed) Five Guys fundraiser to raise money for Teen Institute

Please include information on planned advertising (Attach documents as needed) Posters + Instagram posts

Anticipated number of students involved: 30

Number of adult chaperones required: None (NOTE: Adult: Student Event Ratios)
1:5 Active "curb-side" advertising/selling 1:10 Active Events (ex. car wash) 1:20 Passive Events (ex. tabletop sales/booths)

Description of supervision plan (Attach a document as needed): N/A

Faculty/Staff Advisor: Anna Holcomb
(print)

Anna Holcomb
(signature)

Student Leader: Elena
(print)

Elena
(signature)

Chief Faculty Advisor/Director of Athletics/Director of VPA: Teresa Mos
(signature)

Submission Date: _____

Received Date: _____