

**BRIGHTON HIGH SCHOOL**  
**REQUEST FORM FOR SPECIAL STUDENT ACTIVITY**

**This is for ALL organized activities that would take students out of their classes.**

This form is to be completed by any faculty member who wishes to schedule an activity for students which would take them out of regularly scheduled classes. Such activities would include field trips, in-school field trips, special training sessions, performances, etc. This request must first be approved by the Department Chairperson and then received by the Principal for approval **two weeks in advance** of the activity. *No such activity may be scheduled during the week before the end of a marking period or after May 1<sup>st</sup>.*

Teacher making request: Suzanne Crowley/Rachel Rivera    Class/group/club: BHS-Spain Exchange Trip

Purpose of activity: Cultural Exchange Experience    Location: Barcelona/Madrid/Segovia/Oviedo Spain

Number of students attending: 18    Number of supervisors: 2

Date of activity: February 16-25, 2023    Cycle day: 4 & 5    Periods/time: full day

**Please list the students' names alphabetically and by grade level.**

It is preferred the names be listed on this sheet, however, you may attach a sheet listing the names as requested.

	<b>Student Name</b>	<b>Grade</b>
1.	Zoya Alam	12
2.	Alissa Bondi	12
3.	Aurora Cabral	11
4.	Renata Corrado-Green	11
5.	Clayton Gomes	11
6.	Cecelia Hanuch	12
7.	Yashu Helfrich	12
8.	Logan Hiller	12
9.	Declan Hughes	11
10.	Jade Inzinna	11
11.	Kara Maroldo	11
12.	Finn Meiring	11
13.	Adriana Ontiveros-Oberg	11
14.	Adamaris Parra-Zapata	12
15.	Carter Sloan	12
16.	Emma Turowski	11
17.	Owen Webster	11
18.	Kate Whitbeck	12

Approved

Date: \_\_\_\_\_

Not Approved

\_\_\_\_\_  
Department Chairperson

Approved

Date: 11/14/22

  
\_\_\_\_\_  
Building Principal

Not approved

**Main Office will distribute to ALL BHS FACULTY & STAFF, attendance, and nurses.**

**FOR LARGE TRIPS – Advisors MUST submit a detailed list of names with grade levels to the HEALTH OFFICE ASAP!**