

Brighton Central School Fund Raising Request Form

Approved Declined Pending BOE

Department: Co-Curricular Athletics VPA

Club/Organization: Friends of the Arts in Brighton

Purpose: Fund Raising Event Service Project

Transportation: Not Required District Request (complete request form) Student (complete permission forms)

Other (explain)

Requested Date: 11/18/22
(Start date)

11/19/22
(End Date)

Location of Requested Event: Lobby of BHS Auditorium
 Complete Facilities Use Form (See BCSD.org) as needed.

Description of requested activity. (Attach documents as needed) Concession
Sales for TCMS Musical

Please include information on planned advertising (Attach documents as needed) Facebook, program

Anticipated number of students involved: 0

Number of adult chaperones required: 0 (NOTE: Adult: Student Event Ratios)
1:5 Active "curb-side" advertising/selling 1:10 Active Events (ex. car wash) 1:20 Passive Events (ex. tabletop sales/booths)

Description of supervision plan (Attach a document as needed): _____

Faculty/Staff Advisor: _____
(print) (signature)

Student Leader: _____
(print) (signature)

Chief Faculty Advisor/Director of Athletics/Director of VPA: [Signature]
(signature)

Submission Date: _____ Received Date: _____

FUND RAISING ACTIVITY: EXPENSES WORKSHEET

Section 1: Projected Income . Fill in all that apply to your planned activity.

Ticket Cost: _____

Item Cost: _____

Donation Amount: _____

Section 2: Projected Expenses. Please itemize your planned expenses by category and amount.

Category	Specific Item	Planned Cost
Material Goods (decorations, t-shirts, etc)		
Service Providers (DJ, Photographer, Guest Speaker, etc)		
Food Items	<i>water bottles candy</i>	<i>\$ 280</i>
Rental Fees		
Transportation/Travel		
Prizes/Gifts		
Sales Tax 4% Clothing 8% All other		
Other		

Section 3: Project Profits (after expenses): *\$300*

Advisor

Claire McLaughlin

FAB Club President

Advisor

Club Treasurer

11/10/22 Dr. Tracie Glyn