

rec'd 12/12/22  
sent to BOE 12/12/22

**Brighton Central School Fund Raising Request Form**     **Approved**     **Declined**     **Pending BOE**

Department:     Co-Curricular                       Athletics                       VPA

Club/Organization: Senior student council 2023

Purpose:     Fund Raising Event     Service Project

Transportation:  Not Required                       District Request  
(complete request form)                       Student  
(complete permission forms)

Other (explain)

Requested Date: 3/8/2023  
(Start date)

3/8/2023  
(End Date)

Location of Requested Event: chipotle

Complete Facilities Use Form (See BCSD.org) as needed.

Description of requested activity. (Attach documents as needed) Partner with chipotle to have a fundraiser where a certain amount of money from orders goes to our class.

Please include information on planned advertising (Attach documents as needed) social media, email, instagram, PSA, Posters, word of mouth

Anticipated number of students involved: 7

Number of adult chaperones required: 0 (NOTE: Adult: Student Event Ratios)  
1:5 Active "curb-side" advertising/selling    1:10 Active Events (ex. car wash)    1:20 Passive Events (ex. tabletop sales/booths)

Description of supervision plan (Attach a document as needed): N/A

Faculty/Staff Advisor: Kerri O'Shea  
(print)

Kerri O'Shea  
(signature)

Student Leader: Hannah Leichter  
(print)

Hannah Leichter  
(signature)

Chief Faculty Advisor/Director of Athletics/Director of VPA: Ashley C. Edwards  
(signature)

Submission Date: \_\_\_\_\_

Received Date: \_\_\_\_\_

**FUND RAISING ACTIVITY: EXPENSES WORKSHEET**

**Section 1: Projected Income . Fill in all that apply to your planned activity.**

Ticket Cost: \_\_\_\_\_  
 Item Cost: \_\_\_\_\_  
 Donation Amount: \_\_\_\_\_

**Section 2: Projected Expenses. Please itemize your planned expenses by category and amount.**

Category	Specific Item	Planned Cost
Material Goods (decorations, t-shirts, etc)		
Service Providers (DJ, Photographer, Guest Speaker, etc)		
Food Items		
Rental Fees		
Transportation/Travel		
Prizes/Gifts		
Sales Tax 4% Clothing 8% All other		
Other		

**Section 3: Project Profits (after expenses): \_\_\_\_\_**

\_\_\_\_\_  
 Advisor

\_\_\_\_\_  
 Club President

\_\_\_\_\_  
 Advisor

\_\_\_\_\_  
 Club Treasurer

**Brighton Central School Fund Raising Request Form**  Approved  Declined  Pending BOE

Department:  Co-Curricular  Athletics  VPA

Club/Organization: Brighton Boys Swimming and Diving Booster Club

Purpose:  Fund Raising Event  Service Project

Transportation:  Not Required  District Request (complete request form)  Student (complete permission forms)

Other (explain) Parents will drive their students

Requested Date: 1/3/2023 (Start date) \_\_\_\_\_ (End Date)

Location of Requested Event: Chipotle 3349 Monroe Ave, Rochester, NY 14618-5513  
 Complete Facilities Use Form (See BCSD.org) as needed.

Description of requested activity. (Attach documents as needed) Team's families and friends are asked to buy dinner to support the club. Advertise on personal social media only

Please include information on planned advertising (Attach documents as needed) Standard flyer provided by Chipotle. Will only be used to advertise on private social media

Anticipated number of students involved: 18

Number of adult chaperones required: 3 (NOTE: Adult: Student Event Ratios)  
1:5 Active "curb-side" advertising/selling 1:10 Active Events (ex. car wash) 1:20 Passive Events (ex. tabletop sales/booths)

Description of supervision plan (Attach a document as needed); Parents will be responsible for their own students. Booster club parents will be present at the start; coaches as available. Most dinners will be pick up only most likely

Faculty/Staff Advisor: \_\_\_\_\_ (print) \_\_\_\_\_ (signature)

Student Leader: \_\_\_\_\_ (print) \_\_\_\_\_ (signature)

Chief Faculty Advisor/Director of Athletics/Director of VPA: \_\_\_\_\_ (signature) *Nabe Mowitz*

Submission Date: 12/14/2022

Received Date: \_\_\_\_\_